



STELLA MARY'S COLLEGE OF ENGINEERING

[An Autonomous Institution | Approved by AICTE, New Delhi | Accredited by NAAC | Accredited by NBA (Mech & CSE)]
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.
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Date: 27.12.2024

Agenda of the 24th meeting of the Governing Council, held in the Board Room, Stella Mary's College of Engineering on 28th December, 2024, 4.00PM

AGENDA

The agenda to be discussed at this meeting,

- 24.0 To confirm the Minutes of the 23rd meeting of the Governing Council and submission of Action taken report of the 23rd meeting of the Governing Council, held in the Board Room, Stella Mary's College of Engineering on 25th July, 2024, 4.00PM.
- 24.1 Communication received from Anna University regarding Nominee for BoS & conduct of BoS
- 24.2 Communication received from Anna University regarding Nominee for Academic Council & conduct of Academic Council.
- 24.3 Submission of Minutes of the meeting of the Academic Council to Anna University
- 24.4 Finalization of schedule-Conduct of Placement training sessions for third and final years and the details of placement of students for the Academic Year-2024-25
- 24.5 Conduct of Academic Meetings for the upcoming semester.
- 24.6 Submission of application for approval by AICTE and affiliation by AU.
- 24.7 Maintenance of Infrastructure
- 24.8 Appraisal of the accreditation renewal work carried out in the Institution
- 24.9 Appraisal of the Co-curricular, Extracurricular and Supporting Campus activities
- 24.10 Feedback from the Employees, Students, Alumni and Stakeholders received, action taken to resolve the issues if any.
- 24.11 Grievances received, action taken to resolve the issues if any
- 24.12 To consider and approve the recommendation of the staff selection committee minutes of the meeting held on 05.08.2024 regarding recruitment and appointment under Teaching and Nonteaching category.
- 24.13 Details of staff who resigned/relieved from service of the Institution since last meeting of GC
- 24.14 Details of teaching staff who joined the Institution since the last meeting of the Governing Council.
- 24.15 Details of non-teaching staff who joined the Institution since the last meeting of the Governing Council.
- 24.16 Presentation of the Minutes of the 15th Academic Council Meeting for approval.
- 24.17 Participation in NIRF ranking
- 24.18 Allotment of Incubation Centre by Startup TN, Govt. of Tamil Nadu.
- 24.19 Conduct of End Semester Examinations
- 24.20 Budget for the Conduct of End Semester Examinations
- 24.21 Appointments of Dean
- 24.22 To consider and approve the resolution of the teaching staff performance appraisal committee meeting held on
- 24.23 To Discuss and approve the developmental proposal in the campus
- 24.24 To Consider and approve the Faculty promotion since the last meeting of the Governing Council
- 24.25 To consider and approve the Income and Expenditure statement of the Institution for the year
- 24.26 To report and discuss the UG & PG admissions in the year 2024-25
- 24.27 To report about the results of UG and PG degree examinations of April May 2024 Examination.

Approved by A.I.C.T.E. New Delhi vide F. No. Southern/2012/1-798094521 Dt. 18/09/2012 and
Affiliated to Anna University, Chennai vide Lr.No. 089/CAI/AFFLN/2012-13 Dt. 15-11-2012



The members of the Governing Council are

Name	Position
Mr. Nazerath Charles	Chairman
Mrs. Sumitha Charles, M.B.A.	Vice Chairman
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer
Dr.J.Jenix Rino	Director
Dr. R. Suresh Premil Kumar M.E., Ph.D.	Member & Secretary
Dr. J. T. Winowlin Jappes M.E., Ph.D., Sr. Professor & Dean, (Mechanical), Kalasalingam Academy of Research and Education	Academician
Mr. M. Chandra Mohan CTO, Nucifera-C, Chennai.	Industrial Expert


Convener

Dr. R. Suresh Premil Kumar. M.E., Ph.D
PRINCIPAL
STELLA MARY'S COLLEGE OF ENGINEERING
ARUTHIENGANVILAI, AZHICKAL POST-629 202
KANYAKUMARI DISTRICT





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Date: 28.12.2024

Minutes of the 24th meeting of the Governing Council, held in the Board Room, Stella Mary's College of Engineering on 28th of December, 2024, 4.00PM

The Principal formally welcomed the Chairman and all members of the Governing Council and presented the detailed agenda. The Governing Council considered it item-wise and deliberated as highlighted below.

24.0 To confirm the Minutes of the 23rd meeting of the Governing Council and submission of Action Taken report of the 23rd meeting of the Governing Council, held in the Board Room, Stella Mary's College of Engineering on 25th July, 2024, 4.00PM.

Resolution:

The Minutes of the 23rd Governing Council Meeting held on 25th July, 2024 were already circulated to the members. There were no comments received from members. Hence the proceedings were confirmed.

24.1 Communication received from Anna University regarding Nominee for BoS & conduct of BoS and approval of the resolution and approval passed by the 1st BoS meeting conducted under Autonomous Status

Resolution:

Principal presented that based on the communication received from Anna University regarding the BoS, the dates were finalized and the meeting was conducted for all departments separately. For the first year BoS was conducted for Physics, Chemistry, Mathematics & English separately. Since there was a delay in getting the clarity in defining the curriculum changes from Anna University it was discussed and decided that curriculum changes can be made from the next batch (2025-26). The minutes of the meeting was presented to the Academic Council. The Governing Council approved the same.

24.2 Communication received from Anna University regarding Nominee for Academic Council & conduct of Academic Council and approval of the resolution and approval passed by the 1st Academic Council Meeting conducted under Autonomous Status

Resolution:

Principal presented that based on the communication received from Anna University regarding the Academic Council, the dates were finalized and the meeting was conducted in the presence of Anna University Nominee, Academic & Industry experts. The clarity regarding the Autonomous process was received just before the date of conduct of the meeting. It is appraised in the academic Council meeting as per the instruction from Anna University that 2nd, 3rd, 4th years will follow the Anna University Curriculum R 2021 and the students admitted in the year 2024 will follow the new regulation. As the



receipt of the Nominee list of BoS and AC was late and by the time almost 70% of the AU-R 2021 portion was completed it is decided that the R 2021 curriculum will be followed as such with change only in the Course Code. The Governing Council approved the same.

24.3 Submission of Minutes of the meeting of the Academic Council to Anna University

Resolution:

Principal presented that Minutes of the meeting of the Academic Council to Anna University.

24.4 Finalization of schedule-Conduct of Placement training sessions for third and final years and the details of placement of students for the Academic Year 2024-25

Resolution:

The dates for the conduct of the placement & Training was finalized as 10 Feb. 2025 to 15 Feb.2025. The campus placement details of the students for the year 2024-25 were recorded-Annexure _____. After appreciating the efforts taken by the institution in this regard and further discussion the board approved the report.

24.5 Conduct of Academic planning Meetings for the upcoming semester.

Resolution:

Principal presented that the Department Academic planning meeting (Program Advisory Board-PAB) will be conducted on 20 Jan 2025. Department review meeting will be conducted periodically. The Academic Audit will be conducted by the end of each semester.

24.6 Submission of application for approval by AICTE and affiliation by AU.

Resolution:

Principal presented that the web application for approval by AICTE and affiliation by Anna University was opened and it has to submitted on or before 31.01.2025.

24.7 Maintenance of Infrastructure.

Resolution:

Principal presented about the maintenance work going on in the campus in all the blocks such as painting of walls and maintenance of rest rooms. The members instructed to look after and do the needful. Instructed the Finance Committee to submit the Budget.

24.8 Appraisal of the accreditation renewal work carried out in the Institution

Resolution:

With the report of the IQAC Coordinator the work process was presented by the Principal. The requirements given was analyzed and executed.



24.9 Appraisal of the Co-curricular, Extracurricular and Supporting Campus activities

Resolution:

Principal presented about the smooth functioning of the Co-curricular, Extracurricular and Supporting Campus activities taking place in the campus. The achievements received is also presented. The members appreciated and motivated to continue further.

24.10 Feedback from the Employees, Students, Alumni and Stakeholders received, action taken to resolve the issues if any.

Resolution:

Principal presented about the feedbacks collected from the Employees, Students, Alumni and Stakeholders and the remedial steps taken to resolve the issues. The Governing Council members appreciated the initiative and asked the Principal to make it a routine process so that the expectations are satisfied in time.

24.11 Grievances received, action taken to resolve the issues if any

Resolution:

Principal presented about the Grievances received from the Employees, Students, and the steps taken to resolve the issues. The Governing Council members appreciated the initiative and asked the Principal to make it a routine process so that the requirements/issues if any are rectified in time.

24.12 To consider and approve the recommendation of the staff selection committee minutes of the meeting held on 05.08.2024 regarding recruitment and appointment under Teaching and Nonteaching category.

Resolution:

The Minutes of the Staff selection Committee was presented to the Governing Council. Principal presented to the members about the requirement. Members discussed and resolved to finalize the minutes.



24.13 Details of staff who resigned/relieved from service of the Institution since last meeting of GB Resolution:

Sl.No	Department	No. of Staff Resigned/ Relieved	Name of the staff	Reason
1.	CIVIL	1	Mr.Sreekumara Ganapathy	Employment Abroad
2.	MECH	4	1. Dr.Ajith Subbiah	Employment Abroad
			2. Mr.E.Prakash	For higher studies
			3. Mr. Jude Vinoth	Shifted to other institution
			4. Mr.Starlin Deva Prince	
3.	MBA	2	1. Ms. Jishma	Employment in Corporate
			2. Dr.Muthupandiyar	Shifted to other institution
4.	S & H	3	1. Dr.Merlin Sheela	Employment Abroad
			2. Dr.Malini	Marriage
			3. Dr.Sumi	Shifted to other institution

The Governing Body noted.

24.14 Details of teaching staff who joined the Institution since the last meeting of the Governing Body.

Resolution:

Sl.No	Department	No. of Faculty Joined	Name of the Faculty	Reason for Vacancy
1.	CIVIL	1	Mrs.Cyndia Raj	As per work load requirement
2.	ECE	2	Mrs.Anuthirsha	As per work load requirement
			Mr.Robert	
3.	MECH	3	Dr.Bravin Nivas	As per work load requirement
			Mr.Sarasakumar	
			Mr.JeinSam Dhas	
4.	MBA	6	Ms.Aarthi	As per work load requirement
			Mrs.Lalitha	
			Ms.Sherlin Sofie	
			Mrs.Delphin Jameela	
			Mr. Winsor	
			Mr.Ajay Sooraj	
5.	S & H	6	Dr.Vigila Thanga Malar	As per work load requirement
			Dr.S.L.Sumi	
			Dr.Annie Lydia	
			Dr.Linda	
			Dr. Femila	



			Dr. Femila	
			Dr.Praneesh Kumar	

The Governing Body noted.

24.15 Details of non-teaching staff who joined the Institution since the last meeting of the Governing Body.

Resolution:

Sl.No	Department	No. of Non Teaching Staff Joined	Name of the Staff	Reason for Vacancy
1.	AI & DS	1	Ms.L.Ninisha	As per workload
2.	MECH	1	Mr.Saju	As per workload

The Governing Body noted.

24.16 Presentation of the Minutes of the 15th Academic Council Meeting for approval.

Resolution:

Principal presented the contents of the minutes of the 15th Academic Council Meeting vide SL. No.AC15.0-15.18, CS15 01-03, ME15 01-04,EE15 01-05, EC 15 01-05,CL 15 01-05, SH 15 01-04 and the governing Council members approved.

24.17 Participation in NIRF ranking

Resolution:

Principal presented that the data about the institution regarding the achievements, faculty ratio was uploaded in the NIRF web portal.

24.18 Allotment of Incubation Centre by Startup TN, Govt. of Tamil Nadu.

Resolution:

Principal presented that the institution was allotted a incubation centre by Startup TN, Govt. of Tamil Nadu. Steps are taken to register the incubation centre under section 8. The name for the incubation centre is also given recommendation and waiting for the approval. Once the preliminary process is completed the startup teams can be called to set up their company in the campus. The centre to be quipped with all the basic facilities such as Furniture, ICT tools, high Speed Internet, Uninterrupted power supply, Cafeteria, Mini Library and Conference hall. Utilization charges to be finalized and can be collected.



24.19 Conduct of End Semester Examinations (ESE)

Resolution:

Principal presented that for the Conduct of the ESE as per the protocol, the post of Controller of Examination, Deputy Controller of Examination post is created to look after the examinations from start to end. Communications were sent to the Principal of all Institutions for sending the database of their faculty. The database of the faculty interested to serve as External Examiners, External Hall Superintendents & Valuers were collected. Faculty with more that 5 years are sent the call letters. Only for Civil Engineering since there is a paucity of faculty, 3 years is the minimum period fixed as eligibility. The ratio maintained was 60% External and 40% Internal.

24.20 Budget for Examination

Resolution:

The budget statements for the conduct of the examination is presented. The remuneration amount fixed is with respect to the norms of Anna University. Members accepted the budget.

24.21 Appointments of Dean

Resolution:

Principal presented that with regard to the establishment faculty identified are promoted to the post of Dean. The positions created are 1

1. Dean Academics & IQAC -To look after the Academic developments and Accreditation
2. Dean Admission & Examination - To look after the Admission process and oversee the examination
3. Dean R & D and Student Affairs - To look after the R & D activities and the Student affairs
4. Dean Digitization & Placement- To look after the Digital activities of the Institution.

24.22 To consider and approve the resolution of the teaching staff performance appraisal committee meeting held on

Resolution:

It is resolved to approve the minutes of the teaching staff performance appraisal committee meeting minutes.



24.23 To Discuss and approve the developmental proposal in the campus

Resolution:

The proposal for the construction was submitted to the Governing Council and it was resolved to accept the construction of Auditorium in the campus near the Hostel for Boys.

24.24 To Consider and approve the Faculty promotion since the last meeting of the Governing Council

Resolution:

The Principal presented about the faculty promotions given after the last Governing Council meeting. The Members approved the same.

24.25 To consider and approve the Income and Expenditure statement of the Institution for the year

Resolution:

The Principal presented about the Income and Expenditure statement of the Institution for the year. The Members approved the same.

24.26 To report and discuss the UG & PG admissions in the year 2024-25

Resolution:

The details of students admitted in the 1st year B.E/B.Tech. are as follows

Sl. No.	Name of the Course	Sanctioned Intake	No. of Students Admitted	AICTE tuition fee waiver
1	B.Tech .-Artificial Intelligence & Data Science	120	105	Nil
2	B.E-Civil Engineering	60	19	Nil
3	B.E Computer Science & Engineering	120	120	2
4	B.E-Electrical & Electronics Engineering	60	49	Nil
5	B.E-Electronics & Communication Engineering	60	58	Nil
6	B.E-Mechanical Engineering	60	35	Nil
Total		480	388	



The details of students admitted in the 1st year M.E are as follows

Sl. No.	Name of the Course	Sanctioned Intake	No. of Students Admitted	AICTE tuition fee waiver
1	M.E-Computer Science & Engineering	24	10	Nil
2	M.E-Industrial Safety Engineering	24	17	Nil
Total		48	27	

The details of students admitted in the 1st year M.B.A are as follows

Sl. No.	Name of the Course	Sanctioned Intake	No. of Students Admitted	AICTE tuition fee waiver
1	Master of Business Administration	120	54	Nil
Total		120	54	



24.27 To report about the results of UG and PG degree examinations of April-May 2024 Examination.
The report about the results for April-May 2024 examinations were placed and recorded

Sl.No	Year	Dept	ODD	Even
1	2023-2024	Civil	32.00%	40.66%
2		CSE	61.75%	67.20%
3		EEE	25.00%	40.00%
4		ECE	44.66%	61.07%
5		Mech	33%	39.26%
6		PG-CSE	91.60%	90.00%
7		PG-IS	16.67%	62.5%
8		I Year	36.59%	23.32%

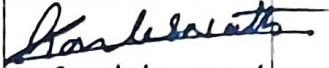
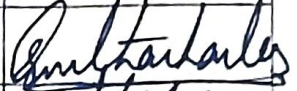


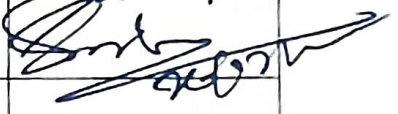
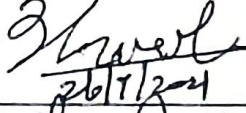
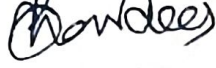

Convenor
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Chairman
Chairman
Stella Mary's College of Engineering
Aruthenganvilai, Azhikal Post,
Kanyakumari District - 629 202.



24th meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 28th of December, 2024, 4.00PM

Attendance in the meeting

Name	Position	Signature
Mr. Nazerath Charles	Chairman	
Mrs. Sumitha Nazerath Charles, M.B.A.	Vice Chairman	
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer	
Dr. J. Jenix Rino, M.E., M.B.A. Ph.D.	Director	
Dr. R. Suresh Premil Kumar M.E., Ph.D.	Member & Secretary	
Dr. J. T. Winowlin Jappes M.E., Ph.D., Sr. Professor & Dean, (Mechanical), Kalasalingam Academy of Research and Education	Academician	 26/12/24
Mr. M. Chandra Mohan CTO, Nucifera-C, Chennai.	Industrial Expert	 (Chowdee)

