



STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi | Accredited by NAAC]

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.

www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in

Tel. No. : 04652-239122 | Mob.: 7402707773

Date: 25.07.2024

Agenda of the 23rd meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 25th of July, 2024, 4.00PM

AGENDA

The agenda to be discussed at this meeting,

23.0 To confirm the Minutes of the 22nd meeting of the Governing Council and submission of the Action Taken report of the 22nd meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 30th of December, 2023, 4.00PM.

23.1 Receipt of letter from UGC, Submission of letter to AU and preparatory work carried out for Autonomous.

23.2 Receipt of Additional intake for UG-AI & DS and the work completed related to the increase in intake.

23.3 Receipt of the 2F order

23.4 Conduct of Placement training sessions for third and final years

23.5 Conduct of Department Academic and Administrative Audit.

23.6 Inspection for affiliation by Anna University.

23.7 Maintenance and enhancement of infrastructure facilities

23.8 Permission to recruitment of Staff

23.9 Appraisal about the Co-curricular, Extracurricular and Supporting Campus activities

23.10 Feedback from Employees, Students, Alumni and Stakeholders received, *action taken to resolve the issues if any, *Impact Analysis conducted by IQAC and report submitted to the Head of the Institution.

23.11 Grievances received, action taken to resolve the issues if any

23.12 Details of Sanctioned Post and the Number of Faculty currently appointed

23.13 Details of staff who have resigned/relieved from service of the Institution since last meeting of GC

23.14 Details of teaching staff who have joined the Institution since the last meeting of the Governing Council.

23.15 Details of non-teaching staff who have joined the Institution since the last meeting of the Governing Council.

23.16 Presentation of the Minutes of the 15th Academic Council Meeting for approval.

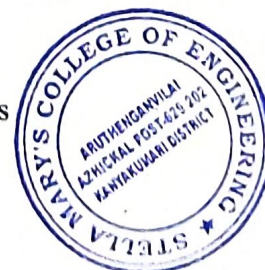
23.17 Discussion and approval of Salary Increment

23.18 Result Analysis of B.E./B.Tech, M.E., and M.B.A Programmes.

23.19 Approval of Audited Accounts for FY 2023-24

23.20 Submission of Budget Proposals for FY 2024-25

23.21 Reconstitution of Committee, Cells and Club memberships





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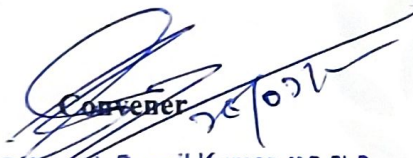
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The members of the committee are

Name	Position
Mr. Nazerath Charles	Chairman
Mrs. Sumitha Charles, M.B.A.	Vice Chairman
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer
Dr.J.Jenix Rino	Director
Dr. R. Suresh Premil Kumar M.E., Ph.D.	Member & Secretary
Dr. J. T. Winowlin Jappes M.E., Ph.D., Sr. Professor & Dean, (Mechanical), Kalasalingam Academy of Research and Education	Academician
Mr. M. Chandra Mohan CTO, Nucifera-C, Chennai.	Industrial Expert


Dr. R. Suresh Premil Kumar, M.E., Ph.D.
PRINCIPAL
STELLA MARY'S COLLEGE OF ENGINEERING
ARUTHENGANVILAI, AZHICKAL POST-629 202
KANYAKUMARI DISTRICT





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Date: 25.07.2024

Minutes of the 23rd meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 25th of July, 2024, 4.00PM

The Principal formally welcomed the Chairman and all members of the Governing Council and presented the detailed agenda. The Governing Council considered it item-wise and deliberated as highlighted below.

23.0 To confirm the Minutes of the 22nd meeting of the Governing Council and submission of Action Taken report of the 22nd meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 31st of December, 2023, 4.00PM.

Resolution:

The Minutes of the 22nd Governing Council Meeting held on 31st of December, 2023 were already circulated to the members. There were no comments received from members. Hence the proceedings were confirmed.

23.1 Receipt of letter for UGC, Submission of letter to AU and preparatory work carried out for Autonomous.

Resolution:

Principal presented that the order regarding conferment of Autonomous Status was received from UGC. The information was submitted in person to the Concerned Authorities of Anna University for information and further proceeding by University. The order will be placed before the syndicate and it will be processed.

23.2 Receipt of Additional intake for UG-AI & DS and the work completed related to the increase in intake.

Resolution:

Principal presented that in view of the additional intake of 60 for AI & DS program the laboratory to be created, Class rooms required is presented. GC members accepted and approved.

23.3 Receipt of the 2F order to be received from UGC.

Resolution:

Principal presented that about the receipt of 2F order from UGC.

23.4 Conduct of Placement training sessions for third and final years

Resolution:

The proposal for a Placement training was presented and accepted by the management and is started for





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final years which will be followed for 2nd and 3rd years. Also it is planned to collect a fee of Rs.5000/- from every student to meet the expenses. The training will be in Soft Skills and Technical skills. The duration planned is one week in this semester. It is also presented that these training has to be conducted in periodic basis. The GC members approved.

23.5 Conduct of Department Academic and Administrative Audit.

Resolution:

It is planned to conduct the Department Academic and Administrative Audit by the Mid of August 2024.

23.6 Inspection for affiliation by Anna University.

Resolution:

Principal presented that as the institute is accredited by NAAC and NBA as per the university norms the Inspection for affiliation by Anna University for the Academic year need not be conducted. Affiliation orders can be given.

23.7 Maintenance and enhancement of Infrastructure facilities.

Resolution:

Principal presented about the maintenance work done so far, particularly the rain water leakages in Administrative Block. The members instructed to look after and do the needful. Instructed the Finance Committee to submit the Budget.

23.8 Permission to recruitment of Staff

Resolution:

Principal presented about the need to recruit staff arising out of the vacancies. The GC members instructed to proceed based on the situation.

23.9 Appraisal about the Co-curricular, Extracurricular and Supporting Campus activities

Resolution:

Principal presented about the smooth functioning of the Co-curricular, Extracurricular and Supporting Campus activities taking place in the campus. The achievements received is also presented. The members appreciated and motivated to continue further.





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23.10 Feedback from the Employees, Students, Alumni and Stakeholders received, *action taken to resolve the issues if any, * Impact analysis conducted by IQAC and report submitted to the Head of the Institution.

Resolution:

Principal presented about the feedbacks collected from the Employees, Students, Alumni and Stakeholders and the remedial steps taken by IQAC to resolve the issues. The Governing Council members appreciated the initiative and asked the Principal to make it a routine process so that the expectations are satisfied in time.

23.11 Grievances received, action taken to resolve the issues if any

Resolution:

Principal presented about the Grievances received from the Employees, Students, and the steps taken to resolve the issues. The Governing Council members appreciated the initiative and asked the Principal to make it a routine process so that the requirements/issues if any are rectified in time.

23.12 Details of Sanctioned Post and Number of Faculty appointed

Academic Year	Sanctioned Post	Faculty Appointed
2023-24	87	97

23.13 Details of staff who have resigned/relieved from service of the Institution since last meeting of GB

Resolution:

The Governing Body noted.

23.14 Details of teaching staff who have joined the Institution since the last meeting of the Governing Body.

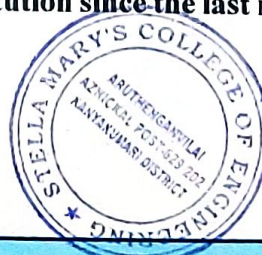
Resolution:

The Governing Body noted.

23.15 Details of non-teaching staff who joined the Institution since the last meeting of the Governing Body.

Resolution:

The Governing Body noted.





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23.16 Presentation of the Minutes of the 15th Academic Council Meeting for approval.

Resolution:

Principal presented the contents of the minutes of the 15th Academic Council Meeting vide SL. No.AC15.0-15.18, CS15 01-03, ME15 01-04,EE15 01-05, EC 15 01-05,CL 15 01-05, SH 15 01-04 and the governing Council members approved.

23.17 Discussion and approval of Salary Increment

Resolution:

Principal presented about the salary increment given to the staff. For the teaching faculty the increment was given based on the API index (3% of the basic for those secured marks <500, 5% of the basic for those secured marks > 500, 7% of the basic for those secured marks > 600).

23.18 Result Analysis of B.E/B.Tech., M.E., and M.B.A Programmes

Resolution:

Principal presented about the performance of the students in the Anna University Examinations conducted during 2022-23 (Even) and 2023-24 (Odd). It is instructed by the members to improve the result keeping in target as 65% minimum in all subjects.

23.19 Approval of Audited Accounts for FY 2023-24

Principal presented the Audited report for the year 2023-24. The details are as follows

Sl. No.	Financial Year	Budget	Amount (Rs.)	%
1	2023-24	Proposed	124125241	
2		Sanctioned	122162380	98.41%
3		Utilized	120357029.5	98.52%
4		Recurring Expenditure	103653570.48	
5		Non Recurring Expenditure	16703459.00	

The Governing Council members approved the same.

23.20 Submission of Budget proposals for FY 2024-25 department wise.

Resolution:

Principal presented about the Budget proposals for FY 2024-25 department wise. The GC members instructed the finance committee to look into and do the needful.





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23.21 Reconstitution of Committee, Cells and Club memberships

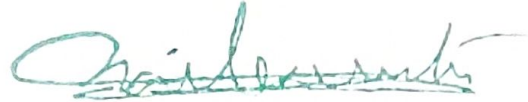
Resolution:

Principal presented that reconstitution of Committee, Cells and Club members were done then and there based on the need. The Governing Council members approved the same.



Convener

Dr. R. Suresh Premil Kumar M.E., Ph.D
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Chairman
Chairman

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