



STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.

www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in

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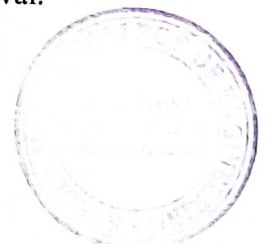
Date: 30.12.2023

Agenda of the 22nd meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 30th of December, 2023, 4.00PM

AGENDA

The agenda to be discussed at this meeting,

- 22.0 To confirm the Minutes of the 21st meeting of the Governing Council and submission of Action Taken report of the 21st meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 25th of July, 2023, 4.00PM.
- 22.1 Applying for Autonomous status for the Institution
- 22.2 Applying for Additional intake in UG/PG courses to be discussed
- 22.3 Status of the 2F order to be received from UGC
- 22.4 Conduct of Placement training sessions for third and final years during the Odd semester vacation
- 22.5 Appraisal of the conduct of the International Conference by the Department of Mechanical Engineering
- 22.6 Appraisal of the conduct of the SAE bicycle contest
- 22.7 Submission of application for AICTE approval and Anna University affiliation and the budget for fee to be paid
- 22.8 Maintenance of Infrastructure
- 22.9 Purchase of Books for Library
- 22.10 Establishment of Basketball court to strengthen the Sports activities.
- 22.11 IQAC work process and requirements along with the budget for carrying out the renewal work.
- 22.12 Appraisal of the Co-curricular, Extracurricular and Supporting Campus activities
- 22.13 Feedback from the Employees, Students, Alumni and Stakeholders received, action taken to resolve the issues if any.
- 22.14 Grievances received, action taken to resolve the issues if any
- 22.15 Conduct of External Financial Audit
- 22.16 Details of Sanctioned Post and Number of Faculty appointed
- 22.17 Details of staff who resigned/relieved from service of the Institution since last meeting of GB
- 22.18 Details of teaching staff who joined the Institution since the last meeting of the Governing Body.
- 22.19 Details of non-teaching staff who joined the Institution since the last meeting of the Governing Body.
- 22.20 Presentation of the Minutes of the 15th Academic Council Meeting for approval.
- 22.21 Salary Increment



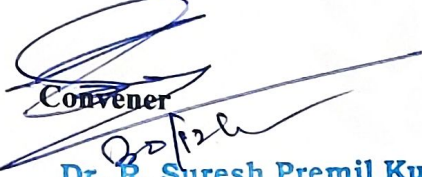


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The members of the committee are

Name	Position
Mr. Nazerath Charles	Chairman
Mrs. Sumitha Charles, M.B.A.	Vice Chairman
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer
Dr.J.Jenix Rino	Director
Dr. R. Suresh Premil Kumar M.E., Ph.D.	Member & Secretary
Dr. J. T. Winowlin Jappes M.E., Ph.D., Sr. Professor & Dean, (Mechanical), Kalasalingam Academy of Research and Education	Academician
Mr. M. Chandra Mohan CTO, Nucifera-C, Chennai.	Industrial Expert


Convener

Dr. R. Suresh Premil Kumar
Principal
Stella Mary's College of Engineering
Aruthenganvilai, Azhikal Post,
Kanyakumari District - 629 202.





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Date: 30.12.2023

Minutes of the 22nd meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 30th of December, 2023, 4.00PM

The Principal formally welcomed the Chairman and all members of the Governing Council and presented the detailed agenda. The Governing Council considered it item-wise and deliberated as highlighted below.

22.0 To confirm the Minutes of the 21st meeting of the Governing Council and submission of Action Taken report of the 21st meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 25th of July, 2023, 4.00PM

Resolution:

The Minutes of the 21st Governing Council Meeting held on 25th of July, 2023 were already circulated to the members. There were no comments received from members. Hence the proceedings were confirmed.

22.1 Applying for Autonomous status for the Institution

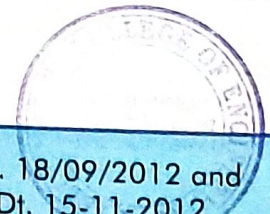
Resolution:

Principal presented that it's the right time to go for the Autonomous status of the institution. UGC is the responsible body to give the Autonomous status to Institution. 2F approval certificate is the basic eligibility for furnishing the other details of the institution. The application is submitted and yet to receive the certificate. Registration of the institute to be done to enter the details of the institution. The benefits of the Autonomous status, work to be done and the outcomes were clearly appraised. The GC members appreciated and instructed to proceed.

22.2 Applying for Additional intake in UG/PG courses to be discussed.

Resolution:

Principal presented that in view of the AICTE liberalization policies in sanctioned intake i.e., additional intake can be obtained for all the UG courses to a maximum of 240 seats in each discipline. Based on the admission enquiries, Admission Coordinator informed about the demand for AI & DS course by the students. Hence the GC members accepted and approved to go ahead for additional 60 seats in AI & DS only for the Academic Year 2024-25.





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22.3 Status of the 2F order to be received from UGC.

Resolution:

Principal presented that the 2F order will be received before the second week of February.

22.4 Conduct of Placement training sessions for third and final years during the Odd semester Vacation.

Resolution:

The proposal for a Placement training by Barclay's Team to Third and Final Years during the Month of January 2024 was submitted by the Career Guidance & Placement Training Cell Convener along with the budget and was presented by the Principal in the meeting. The GC members approved.

22.5 Appraisal of the conduct of the International Conference by the Department of Mechanical Engineering.

Resolution:

The smooth conduct of the International Conference by the Department of Mechanical Engineering was presented in the GC meeting and the members appreciated. The members advised to conduct the same by each department every year in-order to improve the research work.

22.6 Appraisal of the conduct of the SAE bicycle contest.

Resolution:

The smooth conduct of the SAE bicycle contest by the Department of Mechanical Engineering was presented in the GC meeting and the members appreciated. The members advised to conduct the same by each department every year in-order to improve the research work.

22.7 Submission of application for AICTE approval and Anna University affiliation and the budget for fee to be paid.

Resolution:

Principal presented about the opening of the application of approval by AICTE with the end date for submission as 31.01.2024 and application of Affiliation by Anna University with the end date for submission as 17 February 2024. The Budget required for

1. Submission of Application for AICTE is Rs. 3,65,000/- (Fee for EOA and one additional intake)
2. Submission of Application to AU for Processing is Rs.1,80,000 /- (Fee for EOA and one additional intake). Upon completion of Inspection and approval the affiliation fee of Rs.3,60,000/- and fee for additional intake to be paid



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22.8 Maintenance of Infrastructure.

Resolution:

Principal presented about the maintenance work in all buildings, particularly the rain water leakages in Engineering & Technology Block 3 (Mechanical Engineering). The members instructed to look after and do the needful. Instructed the Finance Committee to submit the Budget.

22.9 Purchase of Books for Library

Resolution:

Books were purchased with respect to the Department of Management Studies and Artificial Intelligence costing Rs.1,65,638/-.

22.10 Completion of Basketball court work.

Resolution:

Principal presented about the completion of the Basket Ball court in the campus and informed that painting work is pending and it will be completed at the earliest by the end of February.

22.11 IQAC work process and requirements along with the budget for carrying out the yearly renewal work and AQAR submission

Resolution:

With the report of the IQAC Coordinator the work process was presented by the Principal followed by the submission of the requirements to be accomplished in the campus in terms of Stationery, infrastructure and establishment to be made along with the budget.

22.12 Appraisal of the Co-curricular, Extracurricular and Supporting Campus activities

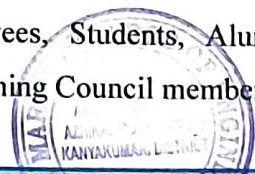
Resolution:

Principal presented about the smooth functioning of the Co-curricular, Extracurricular and Supporting Campus activities taking place in the campus. The achievements received is also presented. The members appreciated and motivated to continue further.

22.13 Feedback from the Employees, Students, Alumni and Stakeholders received, action taken to resolve the issues if any.

Resolution:

Principal presented about the feedbacks collected from the Employees, Students, Alumni and Stakeholders and the remedial steps taken to resolve the issues. The Governing Council members





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appreciated the initiative and asked the Principal to make it a routine process so that the expectations are satisfied in time.

22.14 Grievances received, action taken to resolve the issues if any

Resolution:

Principal presented about the Grievances received from the Employees, Students, and the steps taken to resolve the issues. The Governing Council members appreciated the initiative and asked the Principal to make it a routine process so that the requirements/issues if any are rectified in time.

22.15 Conduct of External Financial Audit

Resolution:

22.16 Details of Sanctioned Post and Number of Faculty appointed

Academic Year	Sanctioned Post	Faculty Appointed
2023-24	94	98

22.17 Details of staff who resigned/relieved from service of the Institution since last meeting of GB

Resolution:

The Governing Body noted.

22.18 Details of teaching staff who joined the Institution since the last meeting of the Governing Body.

Resolution:

The Governing Body noted.

22.19 Details of non-teaching staff who joined the Institution since the last meeting of the Governing Body.

Resolution:

The Governing Body noted.

22.20 Presentation of the Minutes of the 15th Academic Council Meeting for approval.

Resolution:

Principal presented the contents of the minutes of the 15th Academic Council Meeting vide SL. No.AC15.0-15.18, CS15 01-03, ME15 01-04,EE15 01-05, EC 15 01-05,CL 15 01-05, SH 15 01-04 and the governing Council members approved.





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22.21 Salary Increment

Principal presented the salary increment given to the staff. For the teaching faculty the increment was given based on the API index (3% of the basic for those secured marks <500, 5% of the basic for those secured marks > 500, 7% of the basic for those secured marks > 600).

Convener

Dr. R. Suresh Premil Kumar
Principal
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Aruthenganvilai, Azhikal Post,
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Chairman

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Attendance in the meeting

Name	Position	Signature
Mr. Nazerath Charles	Chairman	
Mrs. Sumitha Nazerath Charles, M.B.A.	Vice Chairman	
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer	
Dr. J. Jenix Rino, M.E., M.B.A. Ph.D.	Director	
Dr. R. Suresh Premil Kumar M.E., Ph.D.	Member & Secretary	
Dr. J. T. Winowlin Jappes M.E., Ph.D., Sr. Professor & Dean, (Mechanical), Kalasalingam Academy of Research and Education	Academician	 26/12/24 (Howdes)
Mr. M. Chandra Mohan CTO, Nucifera-C, Chennai.	Industrial Expert	

