



STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.
www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in
Tel. No. : 04652-239122 | Mob.: 7402707773

Date: 25.07.2023

Agenda of the 21st meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 25th of July, 2023, 4.00PM


AGENDA

The agenda to be discussed at this meeting,

- 21.0 Review of minutes and submission of September 2022
- 21.1 Induction of Dr. Jenix Rhino as Director in Governing Council
- 21.2 Conduct of Graduation Day for the 2022 passed out Students
- 21.3 To discuss about the Admissions 2024-25
- 21.4 Appointment of a Faculty with Ph.D with specialization in Industrial Safety Engineering
- 21.5 Proposal for the conduct of International Conference for the Department of Mechanical Engineering
- 21.6 Proposal the conduct of SAE Bicycle design Workshop in the month of October 2023
- 21.7 Submission of Audited report for the year 2022-23.
- 21.8 Maintenance of Infrastructure
- 21.9 Purchase of Books for Library
- 21.10 Purchase of additional buses
- 21.11 Purchase of Computers to strengthen the Simulation lab of ECE and CSE computer lab..
- 21.12 Any other matter with permission of the Chairman, Governing Body.
- 21.13 Review of the Activities of the College – 2022-23.
- 21.14 Feedback from the Employees, Students, Alumni and Stakeholders received, action taken to resolve the issues if any.
- 21.15 Grievances received, action taken to resolve the issues if any
- 21.16 Conduct of External Financial Audit
- 21.18 Details of staff who resigned/relieved from service of the Institution since last meeting of GB
- 21.19 Details of teaching staff who joined the Institution since the last meeting of the Governing Body.
- 21.20 Details of non-teaching staff who joined the Institution since the last meeting of the Governing Body.
- 21.21 Presentation of the Minutes of the 13th Academic Council Meeting for approval.
- 21.22 Change of IQAC Coordinator

The members of the committee are

Name	Position
Mr. Nazerath Charles	Chairman
Mrs. Sumitha Nazerath Charles, M.B.A.	Vice Chairman
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer
Dr.J.Jenix Rino	Director
Dr. R. Suresh Premil Kumar M.E., Ph.D.	Member & Secretary
Dr. J. T. Winowlin Jappes M.E., Ph.D., Sr. Professor & Dean, (Mechanical), Kalasalingam Academy of Research and Education	Academician
Mr. M. Chandra Mohan CTO, Nucifera-C, Chennai.	Industrial Expert


Suresh Premil Kumar
Convener



STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.

www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in

Tel. No. : 04652-239122 | Mob.: 7402707773

Date: 25.07.2023

Minutes of the 21st meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 25th of July, 2023, 4.00PM

The Principal formally welcomed the Chairman and all members of the Governing Council and presented the detailed agenda. The Governing Council considered it item-wise and deliberated as highlighted below.

21.0 Review of minutes and submission of September 2022

Resolution:

The previous minutes was presented by the Principal and it was reviewed by Governing Council members and the action taken report was submitted.

21.1 Induction of Dr. Jenix Rhino as Director in Governing Council

Resolution:

With reference to the minutes of the 20th took over as the Director, Stella Mary's College of Engineering representing as a member of the Governing Council. The Governing Council Members welcomed him.

21.2 Conduct of Graduation Day for the 2022 passed out Students

Resolution:

Principal presented about the Convocation day finalized by Anna University in its campus for the students passed in 2022. In two months from this date Anna University will dispatch the Degree certificates so that the 6th Graduation Day can be conducted in October 2023. Governing Council members accepted the request and instructed the Principal to finalize the date after the receipt of the Degree Certificates.

21.3 To discuss about the Admissions process of 2023-24 and introduction of New Courses in 2024-25

Resolution:

Principal presented about the admission work carried out and the status of students admission options for this academic year and informed that large number of applicants submitted their registration forms to various programmes. Frequent enquiries related to programs offered by the



STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.
www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in
Tel. No. : 04652-239122 | Mob.: 7402707773

Institution reflect on the popularity of the Institution. It also stressed the importance of Computer and Artificial Intelligence based courses. Hence it is suggested to have an additional intake for Artificial Intelligence & Data Science Course in the next Academic Year 2024-2025. The Council members appreciated and informed that based on the completion of Admission in this academic year it can be finalized to proceed for the additional intake in AI & DS.

21.4 Appointment of a Faculty with Ph.D with specialization in Industrial Safety Engineering **Resolution:**

Principal presented the need for appointing a Faculty with specialization in Industrial Safety Engineering to strengthen the PG Course in Industrial Safety Engineering. The Governing Council members instructed the Principal to look into the applications received, Conduct interviews and submit the Selection Committee report for approval.

21.5 Proposal for the conduct of International Conference for the Department of Mechanical Engineering **Resolution:**

Principal presented about the conduct of Conferences by all the department individually or in a integrated mode. Department of Mechanical Engineering has proposed to conduct the International Conference during September 2023. The Governing Council members informed Principal to submit the Budget Proposal in-order to finalize.

21.6 Proposal the conduct of SAE Bicycle design Workshop in the month of October 2023 **Resolution:**

Principal presented about the need for conducting SAE Bicycle design Workshop in the month of October 2023 in-order to bring out the hidden talents of the students thereby improving the innovative skills of the students. The Governing Council members appreciated and the Principal to submit the Budget Proposal and the infrastructure requirements in-order to finalize.

21.7 Submission of Audited report for the year 2022-23. **Resolution:**

Principal presented the Audited report for the year 2022-23. The details are as follows

Sl. No.	Financial Year	Budget	Amount (Rs.)	%
1	2022-23	Proposed	56005969/-	-
2		Sanctioned	5,40,67826/-	-
3		Utilized	5,30,58897/-	98.13
4		Recurring Expenditure	4,60,32334/-	-
5		Non Recurring Expenditure	70,26,563/-	-

The Governing Council members approved the same.



STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.
www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in
Tel. No. : 04652-239122 | Mob.: 7402707773

21.8 Maintenance of Infrastructure

Resolution:

Principal presented about the maintenance to be carried out in all the Engineering & Technology blocks, Administrative Block and hostels. It includes Clearing of leakages and Painting. The Governing Council members advised the Principal to submit the Budget in-order to approve.

21.9 Purchase of Books for Library

Resolution:

Principal presented the requirement for the purchase of books for the library particularly for Management Studies, Computer Science & Engineering and Artificial Intelligence & Data Science in addition to the other disciplines. The Governing Council Members accepted the same and advised to submit the budget in-order to proceed.

21.10 Purchase of additional buses

Resolution:

Principal presented the requirement of 2 number of buses for this academic year due to the increase in strength of Students in this academic year. The Governing Council Members accepted the same and advised to submit the budget in-order to proceed.

21.11 Purchase of Computers to strengthen the Simulation lab of ECE and CSE computer lab..

Resolution:

Principal presented the requirement of Computers with the latest configuration to strengthen the ECE-Simulation laboratory and CSE Computer Laboratory so that it is compatible to the latest simulation softwares which has to be widely used in training and Project works. The Governing Council Members accepted the same and advised to submit the budget in-order to proceed.

21.12 Any other matter with permission of the Chairman, Governing Body.

With the permission of the Chairman, Principal presented the following inviting discussion from the members:

(I) To transform the College into a Centre of Excellence

After having detailed discussion and deliberations the following recommendations are made:-

- Since the College has a good number of doctorate degree holders inter disciplinary projects are to be undertaken.
- Faculties with more research output and publications shall be appreciated. Faculties are to be motivated to bring out more research publications.



STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.
www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in
Tel. No. : 04652-239122 | Mob.: 7402707773

- Identify weak students and conduct remedial courses / bridge courses especially in Mathematics, Python Programming and Problematic subjects.

- PTA meeting shall be conducted in order to appraise, ensure regular attendance of students particularly the weak students and in the remedial coaching.

- Explore the possibilities of further strengthening an entrepreneurial start-up culture in the College.

(II) Functioning of Career Guidance and Placement Cell to be strengthened. The Governing Body recommended that the College shall attract more reputed companies and organizations so as to get placement to more students.

(III) Enhancing Research output Faculty shall be motivated to have more Research Projects from R & D organizations.

(IV) Collaboration with reputed Centers of Higher Education in and outside the country. The Governing Body appreciated the efforts made by the College in signing MoUs with the companies related to educational training and research. Also recommended to strengthen collaboration with industries in an effective manner.

21.13 Review of the Activities of the College – 2022-23.

Activities of the College under the period under report were presented through Power Point Presentation by the Principal.

- All the Departments have Smart Class Rooms, Computer facilities and also have Seminar / Conference Halls.
- A good number of International Publications are there on the credit of the faculty. Many have attended faculty development programmes and Short Term Courses.
- Departments have organized Faculty Development Programmes where teachers from other Colleges also attended.
- The total number of students of the College, as of now is 1018.
- The Placement Cell in the College is functioning effectively.
- The Committees such as Co-curricular, Extra-Curricular and Supporting Committees are functioning effectively with the main aim to bring out the talents of the students.



STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.
www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in
Tel. No. : 04652-239122 | Mob.: 7402707773

21.14 Feedback from the Employees, Students, Alumni and Stakeholders received, action taken to resolve the issues if any

Resolution:

Principal presented about the feedbacks collected from the Employees, Students, Alumni and Stakeholders and the remedial steps taken to resolve the issues. The Governing Council members appreciated the initiative and asked the Principal to make it a routine process so that the expectations are satisfied in time.

21.15 Grievances received, action taken to resolve the issues if any

Resolution:

Principal presented about the Grievances received from the Employees, Students, and the steps taken to resolve the issues. The Governing Council members appreciated the initiative and asked the Principal to make it a routine process so that the requirements/issues if any are rectified in time.

21.16 Conduct of External Financial Audit

Resolution:

Principal presented about the outcomes of the financial Audit by external member. The Governing Council members appreciated the work done.

21.17 Details of Sanctioned Post and Number of Faculty appointed

Academic Year	Sanctioned Post	Faculty Appointed
2022-23	80	90

21.18 Details of staff who resigned/relieved from service of the Institution since last meeting of GB

The Governing Body noted.

21.19 Details of teaching staff who joined the Institution since the last meeting of the Governing Body.

The Governing Body noted.

21.20 Details of non-teaching staff who joined the Institution since the last meeting of the Governing Body.

The Governing Body noted.

21.21 Presentation of the Minutes of the 13th Academic Council Meeting for approval.

Principal presented the contents of the minutes of the 13th Academic Council Meeting vide SL. No.AC13.0-13.18, CS13 01-03, ME13 01-04,EE13 01-05, EC 13 01-05,CL 13 01-05, SH 13 01-04 and the governing Council members approved.

21.22 Change of IQAC Coordinator

Principal presents that in view of the resignation of Dr.Reena Daphne worked as Associate Professor, Department of EEE & IQAC Coordinator, Dr. Ezhil Vignesh joined as Associate Professor, Department of EEE on 18.01.2023 was nominated as IQAC Coordinator. The GC members approved the same.

Convener
Dr. R. Suresh Premil Kumar
Principal
College of Engineering



Approved by Chairman
Stella Mary's College of Engineering
Aruthenganvilai, Azhikal Post,
Kanyakumari District - 629 202.



STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.
www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in
Tel. No. : 04652-239122 | Mob.: 7402707773

21st meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 25th of July, 2023, 4.00PM

Attendance in the meeting

Name	Position	Signature
Mr. Nazerath Charles	Chairman	
Mrs. Sumitha Nazerath Charles, M.B.A.	Vice Chairman	
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer	
Dr. J. Jenix Rino, M.E., M.B.A. Ph.D.	Director	
Dr. R. Suresh Premil Kumar M.E., Ph.D.	Member & Secretary	
Dr. J. T. Winowlin Jappes M.E., Ph.D., Sr. Professor & Dean, (Mechanical), Kalasalingam Academy of Research and Education	Academician	
Mr. M. Chandra Mohan CTO, Nucifera-C, Chennai.	Industrial Expert	