



STELLA MARY'S COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Aruthenganvilai, Kallukatti Junction, Azhikkal Post, Kanyakumari District, Tamilnadu - 629 202

Website : www.stellamarys.in | E-mail : smce@outlook.com

**Agenda of the 8th meeting of the Governing Council, to be held in the Chairman Cabin,
Stella Mary's College of Engineering on 30th of July, 2016, 4.00PM**

AGENDA

- 8.0 Review of minutes and Submission of Action taken Report of the Seventh Governing Council meeting held on 26th December 2015
- 8.1 Academic performance of the students
- 8.2 Fulfillment of the requirements for the academic year 2016-2017 for all the five disciplines and the PG programme
- 8.3 Approval of faculty selected for recruitment for the academic year 2016-2017
- 8.4 Extension of the college Transport facilities
- 8.5 Outcomes of the Training programmes conducted for students
- 8.6 Matters related to aboard placement
- 8.7 Promotion of Students and Faculty to participate, present papers in Seminars, Conference and organize programmes and workshops inside the campus
- 8.8 Formation of Board of Studies (BoS) for each department to validate and approve the action to be taken for improvement in quality functioning
- 8.9 Formation of QC Committee to initiate quality procedures.
- 8.10 Ratification of the existing department's Vision and Mission statement defining aspirations
- 8.11 Recipient of funds and grants.

The members of the committee are

Name	Position
Mr. Nazerath Charles	Chairman
Mrs. Sumitha Nazerath Charles, M.B.A.	Vice Chairman
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer
Mr. P. Renjitham, M.A., M. Phil.	Director
Dr. R. Suresh Premil Kumar M.E., Ph.D.	Member & Secretary



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Minutes of the 8th meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's College of Engineering on 30th of July, 2016, 4.00PM

The Principal formally welcomed the Chairman and all members of the Governing Council and presented the detailed agenda. The Governing Council considered it item-wise and deliberated as highlighted below.

8.0 Review of minutes and Submission of Action taken Report of the Seventh Governing Council meeting held on 26th December 2015

Resolution:

The previous minutes was presented by the principal and it was reviewed by Governing Council members and the action taken report was submitted.

8.1 Academic performance of the students

Resolution:

Principal presented the academic performance of the students. Chairman instructed to keenly look into the performance of each and every student and do the needful to improve their performance in the forthcoming semesters. The Governing Council members appreciated this and asked the Principal to implement it to achieve better results.

8.2 Fulfillment of the requirements for the academic year 2016-2017 for all the five disciplines and the PG programme

Resolution:

The Principal presented about the fulfillment of all the facilities for the five UG disciplines and the PG Programme. The Governing Council members appreciated the same.

8.3 Approval of faculty selected for recruitment for the academic year 2016-2017

Resolution:

The Principal presented the details of the faculty interviewed and the rank list to the Governing Council members. The Chairman selected the candidates based on the rank list and approved the same.

8.4 Extension of the college Transport facilities

Resolution:

The Principal presented the need for addition of two more buses for the institution to manage the increase in strength. The Chairman and the Governing Council members approved the same.

8.5 Outcomes of the Training programmes conducted for students

Resolution:

The Principal presented on the outcome of the training programmes conducted on technical and soft skill development which brought a change in the competency level of students and also highlighted the outcome seen when taking part in activities inside and outside the campus. The Governing Council appreciated and motivated to continue the same.

8.6 Matters related to aboard placement

Resolution:

Matters pertaining to aboard placement were discussed in the Governing Council meeting and the Chairman disclosed the Placement opportunities granted for the students belonging to Mechanical & EEE in the first phase following which other departments would also have a chance. In this regard, the Chairman emphasized the need for a very good training in English communication, personality development and in technical skill updation. The Governing Council members appreciated the initiative taken by the Chairman to get the students placed abroad.

8.7 Promotion of Students and Faculty to participate, present papers in Seminars, Conference and organize programmes and workshops inside the campus

Resolution:

The Principal presented about the initiatives to be taken to promote the students and Faculty to participate, present papers in Seminars, Conference and organize programmes and workshops inside the campus. The Governing Council members instructed the Principal to motivate the students and faculty to take part and involve in all the activities without deviating from the regular academic responsibilities.

8.8 Formation of Board of Studies (BoS) for each department to validate and approve the action to be taken for improvement in quality functioning

Resolution:

Principal presented about the formation of Board of Studies (BoS) for each department to validate and approve the action to be taken for improvement in the quality functioning of the Departments and Institution, satisfying the student community in terms of knowledge, career development and placement. The members of BoS are the Heads and the senior persons from Departments. The role of BoS in looking into the academic requirements regarding curriculum was clearly explained. The Chairman and all the Governing Council members appreciated and advised the Principal to implement the same.

8.9 Formation of QC Committee to initiate quality procedures

Resolution:

Principal presented the role of QC Committee to interact with the SAQIT (Student Academic Quality Improvement Team) and get feedback regarding the teaching learning process. It was mentioned that the follow up action regarding the improvement would be initiated through the QC committee and the outcome with respect to the action plan would be checked with the generation of a deviation report department wise. The Chairman and all the Governing Council members appreciated and advised the Principal to implement this and do the needful.

8.10 Ratification of the existing Vision, Mission statements and implementation of Programme Educational Objectives (PEO) as per the existing Industrial Expectations

Resolution:

Ratification of Vision and Mission statements is to be done to help the Departments in defining the aspirations and to remain focused. The PEO describes what the graduates are expected to perform and Achieve during the first few years after graduation. Governing Council members appreciated and advised the Principal to implement this and do the needful.

8.11 Recipient of funds and grants.

Resolution:

Principal appraised about the need to authorize the Head of the Institution to receive the funds and grants from organization for Research & Development activities in the official account in the name of The Principal-Account No. 336102010206842-UBI, Vadasery. The Governing Council of Stella Mary's College of Engineering gave approval for authorizing the Head of the Institute to receive any central/state/private funds or financial assistance for the purpose of research/Programs/infrastructure development in the head of the institute account and to be distributed to the principle Investigators/department/forum applied for the fund.



Convener

Dr. R. Suresh Premil Kumar
Principal
Stella Mary's College of Engineering
Aruthenganvilai, Azhikal Post,
Kanyakumari District - 629 202.

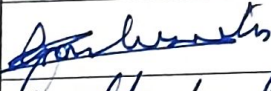
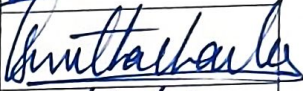

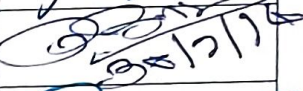


Approved by: Chairman

Chairman
Stella Mary's College of Engineering
Aruthenganvilai, Azhikal Post,
Kanyakumari District - 629 202.

Eighth meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's
College of Engineering on 30th of July, 2016, 4.00PM

Attendance at the Meeting

Name	Position	Signature
Mr. Nazerath Charles	Chairman	
Mrs. Sumitha Nazerath Charles, M.B.A.	Vice Chairman	
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer	
Mr. P. Renjitham, M.A., M. Phil.	Director	
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