



# STELLA MARY'S COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)  
Aruthenganvilai, Kallukatti Junction, Azhikkal Post, Kanyakumari District, Tamilnadu - 629 202

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**Agenda of the 3<sup>rd</sup> meeting of the Governing Council, to be held in the Chairman Cabin,  
Stella Mary's College of Engineering on 28<sup>th</sup> of December, 2013, 4.00PM**

## **AGENDA**

- 3.0 Review of minutes and Submission of Action taken Report of the Second Governing Council meeting held on 6<sup>th</sup> July 2013
- 3.1 Establishment to be made for New Departments
- 3.2 Academic performance of Students in the First Semester
- 3.3 Approval, affiliation for the next academic year 2014-2015
- 3.4 Matters related to certifications pertaining to infrastructure
- 3.5 Conduct of Sports day and College day
- 3.6 Addition of the Department of Civil Engineering with the replacement of the Department of Information Technology
- 3.7 Addition of PG Course in the Department of Computer Science and Engineering
- 3.8 Formulation of Vision and Mission statements for each department as per the Industrial scenario.
- 3.9 Submission of Budget for the Academic year 2014-2015.

The members of the committee are

<b>Name</b>	<b>Position</b>
Mr. Nazerath Charles	Chairman
Mrs. Mary Stella Charles	Secretary
Mrs. Sumitha Nazerath Charles, M.B.A.	Vice Chairman
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer
Mr. P. Renjitham, M.A., M. Phil.	Director
Dr. R. Suresh Premil Kumar M.E., Ph.D.	Member & Secretary

**Minutes of the 3<sup>rd</sup> meeting of the Governing Council, held in the Chairman Cabin, Stella  
Mary's College of Engineering on 28<sup>th</sup> of December, 2013, 4.00PM**

The Principal formally welcomed the Chairman and all members of the Governing Council and presented the detailed agenda. The Governing council considered it item-wise and deliberated as highlighted below.

**3.0 Review of minutes and Submission of Action taken Report of the Second Governing Council meeting held on 6<sup>th</sup> July 2013**

***Resolution:***

The previous minutes was presented by the principal and it was reviewed by Governing Council members and the action taken report was submitted.

**3.1 Establishment to be made for New Departments**

***Resolution:***

Principal appraised about establishment to be made for the creation of infrastructure, laboratories, class room, furniture, equipments and all other related facilities for the five disciplines, as per the norms of AU and AICTE. The Governing Council members took a note of all the requirements. The Chairman instructed the Principal to submit the Budget for each department. He also advised to call for quotations, prepare a comparative chart and recommend items of good quality.

**3.2. Academic performance of Students in the First Semester**

***Resolution:***

Principal presented the academic performance of the first semester. Chairman instructed to keenly look into the performance of each and every student and do the needful to improve their performance in the forthcoming semesters. The Governing Council members appreciated this and asked the Principal to implement it to achieve better results.

**3.3. Approval, affiliation for the next academic year 2014-2015**

***Resolution:***

The Principal appraised about the approval and affiliation process for the academic year 2014-2015. The Governing Council approved and instructed to do the needful.

### **3.4. Matters related to certifications pertaining to infrastructure**

#### ***Resolution:***

Principal presented about the need for certifications regarding fire and safety, sanitary, building license and stability of construction for AICTE and AU. The Governing Council members instructed to do the needful.

### **3.5. Conduct of Sports day and College day**

#### ***Resolution:***

The Principal presented to the Governing Council members about fixing a month for conducting the Sports day and College day for the institution every year, based on the expediency of the management. It was discussed and decided that both may be conducted between the period of March & April without disturbing the semester's University Examination schedule.

### **3.6. Addition of the Department of Civil Engineering with the replacement of the Department of Information Technology**

#### ***Resolution:***

The Principal presented to the Governing Council members about the decline in the willingness of the students to opt for admission in the Department of Information Technology. The Principal also suggested for the closure of Department of Information Technology and the introduction of the Department of Civil Engineering. The Chairman and the Governing Council members considered and approved the same.

### **3.7 Addition of PG Course in the Department of Computer Science and Engineering**

#### ***Resolution:***

The Principal presented about the addition of a PG course in the Department of Computer Science and Engineering to the already existing five UG Programmes. The Chairman and the Governing Council members considered and approved the same. The Chairman instructed the Principal to submit the budget.

### 3.8 Formulation of Vision and Mission statements for each department.


#### **Resolution:**

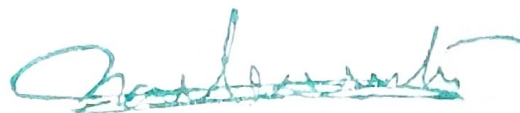
The Principal presented the need for the formulation of the vision and mission statements for each departments based on the Institution's Vision and Mission Statement. Implementation of the statements and if made it as a practice it will be effective in the future once the institution plans to go for Accreditation process. Governing Council members considered and approved the same.

### 3.9 Submission of Budget for the Academic year 2014-2015

#### **Resolution:**

Principal presented the Budget proposal for the Academic year 2014-2015. The Governing Council members went through and approved for processing.

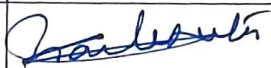

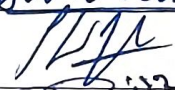
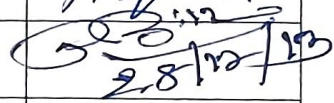

  
**Convenor**  
Dr. R. Suresh, P. M. I. Kumar, M.E. Ph.D  
PRINCIPAL  
STELLA MARY'S COLLEGE OF ENGINEERING  
ARUTHENGANVILAI, AZHICKAL POST-629 202  
KANYAKUMARI DISTRICT



Approved by: Chairman  
**Chairman,**  
Stella Mary's College of Engineering,  
Aruthenganvilai, Azhikal Post,  
Kanyakumari District - 629 202,

Third meeting of the Governing Council, held in the Chairman Cabin, Stella Mary's  
College of Engineering on 28<sup>th</sup> of December, 2013, 4.00PM

**Attendance at the Meeting**

Name	Position	Signature
Mr. Nazerath Charles	Chairman	
Mrs. Mary Stella Charles	Secretary	MaryStellaCharles
Mrs. Sumitha Nazerath Charles, M.B.A.	Vice Chairman	
Mr. J. Carol Judeson, B.E., M.B.A.	Chief Executive Officer	
Mr. P. Renjitham, M.A., M. Phil.	Director	 2.8/12/13
Dr. R. Suresh Premil Kumar M.E., Ph.D.	Member & Secretary	 28/12