



STELLA MARY'S COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai and Accredited by NAAC)
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629 202

UNDERTAKING BY STUDENTS AND PARENTS

Academic

1. I will communicate only in English inside the campus.
2. I will be inside the college campus before 8.55 A.M and wont leave the campus before 4.20 P.M without getting proper permission.
3. I will attend all the classes regularly as per the college schedule.
4. I will be regular and punctual to all the classes (theory/practical) and secure attendance of not less than 85% in each theory subject and 100% in practical subjects as stipulated by the college. I am fully aware that deficiency in attendance in any of the subjects will make me to lose one year as per Anna University rules and regulations. Also, I will concentrate on my studies and attend all the internal assessment tests/ Model exams and Semester exams.
5. I am aware that internal marks will be awarded based on the marks obtained by me in the Internal Assessment Test, Model Exam, Assignment and Attendance. I am also aware that I will not be allowed to write the re-test if I take leave without proper intimation.
6. I will not get involved in any in-disciplinary activities and I am aware that involving in such activities will lead to suspension.
7. I will strictly follow the dress code and uniform prescribed by the college as given below
 - 7.1. Boys are expected to wear neatly tucked in shirts with cuff closed, black shoes with socks, neatly combed short hair and clean shave without beard.
 - 7.2. Girls are expected to wear shirts with neat sleeves with closed cuff and black shoes with socks.
8. I will wear my ID card inside the campus and also in the bus.
9. I will behave in a highly disciplined and decent manner in the class rooms, campus, bus and hostel.
10. I am fully aware that using electronic gadgets including cell phones in the college is an offence.
11. Involving in Ragging is punishable by law as per Anna University, Chennai, Government of Tamil Nadu and Government of India.
12. I will not cause or involve in any unwanted gathering and create any sort of violence or disturbance both within and outside the college campus.
13. I will submit the leave letter to HOD and Year in-charge the previous day with parent signature.
14. I am aware that the exam fee must be paid in the college office in person.
15. I am aware that hall ticket will be issued only after submitting the completed no dues form.

Laboratory

1. I will follow the proper laboratory dress code and be punctual to the laboratory.
2. I am aware that I should complete all the lab manuals and record works and get the signature from the respected faculty before the model practical exams.

ACKNOWLEDGEMENT

I have gone through the terms and conditions of the above undertaking carefully and understand that following them is for my own benefit and improvement. I also understand that if I fail to comply with these terms, will be liable for suitable action as per the college rules. I undertake that I will strictly follow the above terms.

Signature of Student

- a) Name :
b) Roll. No :
c) Department :

Signature of Parent

- a) Name :
b) Mobile :